



## Parent Forum Minutes

Tuesday 4th February 2020

	<p><b>Chair: Katrina Windsor</b> <b>Secretary: Amanda Foy</b> <b>Present: Mrs Jewitt</b></p> <p>Five parents attended the meeting</p>
	<p><b>Academy Photography presentation</b></p> <p>Academy gave a presentation of the types of school photographs they provide. They pride themselves on taking and supplying perfect photographs and are happy for parental feedback, or to revisit if necessary to get a photograph parents are happy with. They would come into School twice a year for class photos and then small cluster photos. They also offer complimentary school displays, photographs of sports teams or productions and a free year 6 leavers book for each pupil regardless of purchases made. They are happy to visit School for family photos and offer preschool graduation photos where they provide the graduation outfit for the session. They are generally 5% cheaper than Tempest. Packages start from £7 for a budget option.</p> <p><b>Action</b> - Consensus at the meeting was that there is an appetite for a change of school photography supplier. Mrs Jewitt will therefore seek to secure Academy to provide school photographs for our school from September 2020.</p>
1	<p><b>Minutes of previous meeting</b></p> <p>Newsletter - these are being sent out weekly and uploaded onto the School website</p> <p>Action around Parking issue - Mrs Jewitt met with the head teacher from Christ Church. She is hoping to work across schools on a parking charter with Gill Shaw, the Road Safety officer for Cheshire West and Tracy Jones the designated localities officer. She is mindful that the charter needs to be impactful.</p> <p>Dog fouling issue - Mrs Jewitt is aware of this issue. She mentioned a "Pink Poo Campaign" where offending dog fouling is sprayed pink. This is a campaign that would be community, rather than school led.</p> <p><b>Action</b> - Mrs Jewitt to provide further update on parking at the next Parent forum meeting and to add a diagram of the nonofficial one way system around school to the newsletters.</p> <p>Mrs Jewitt is raising awareness of the dog fouling issue around school with agencies.</p>



2	<p><b>Single use Plastics and Recycling Initiatives</b></p> <p>Recycling initiatives were discussed such as the collection of pens etc. for recycling. The school is working with Children on the topic of environment and sustainability.</p> <p>Use of carrier bags on School trips was discussed. This was a previous recommendation by school which enabled children to have their hands free after lunch, as the bag used to carry lunch would be disposed of. Obviously, this is not environmentally friendly.</p> <p>Introduction of a rucksack for trips was discussed. This would contain a child's lunch and a named water bottle. It was agreed that this was a good idea which would also help a child to become more independent.</p> <p>There is currently a Forest School running. Mrs Jewitt is looking at the woodland area, which is currently underused, with a view to utilising the area. (This is the large field behind Clydesdale). At the moment there are saplings growing, and she would like to help the Children get to know local trees for curriculum development. She is looking to approach any parents who may be local gardeners for pallets or tree off cuts.</p> <p><b>Action</b> - From the summer term onwards Mrs Jewitt and staff will encourage parents and carers to use a small rucksack for children to use on school outings and future trips letters from summer term will highlight this.</p> <p>Parents and carers who feel they may be able to help source pallets or logs for the development of the school woodland areas are asked to contact the school office to let school know.</p>
3	<p><b>School Behaviour Policy</b></p> <p>This was requested by a parent without context. Mrs Jewitt therefore outlined the following in an attempt to cover this topic:</p> <p>There is a staged approach around behaviour and the policy is on the school website.</p> <p>Mrs Jewitt worked across the school in Autumn term to get the "voice of staff and children" concerning this matter. Changes have been implemented from this work.</p> <p>The staff and children felt the Dojo system was quite negative and at times unfair so this system was changed to the "good to be green system". She also agreed "School rules" with the children.</p> <p>There was a discussion about the current "good to be green" system, midday compliment slips, surprise praise postcards, star of the day and shining superstar. It was agreed that the introduction of these rewards systems has been positive for the children in school.</p>
4	<p><b>Online Payment system for School Meals/Trips</b></p> <p>This item was covered at last term's meeting so was not repeated at this meeting - please refer to previous minutes,</p>
5	<p><b>Provision for Children with additional learning needs</b></p> <p>This was requested by a parent without context Mrs Jewitt therefore outlined the following in an attempt to cover this topic:</p> <p>Mrs Jewitt explained about the provision for children with additional needs. Currently she meets with teachers on a half termly basis to discuss all children and works with the SENCO and class teachers to review the use of resources, including the use of additional</p>



adults to ensure children are supported to the best effect. Mrs Jewitt informed parents that Miss Monins, the new school SENCO, is happy to attend a future Forum meeting if parents feel this would be helpful. Parents voiced their opinion that this would be useful.

**Action** - Mrs Jewitt to arrange for the new school SENCO, Miss Monins, to attend the summer term Forum meeting.

**6 Parent /Teacher meetings**  
 Mrs Jewitt changed the format of the Parent/Teacher meetings last term so that all meetings were held in the school hall. She received positive feedback from parents and carers about this change during the sessions but a few parents had raised some concerns regarding how to raise more confidential matters with class teachers when the meetings are in the hall.  
 Mrs Jewitt outlined some of the benefits for parents and carers of the meetings being located in the hall such as Mrs Jewitt and other teachers who are not class based being available to speak to before or after appointments and the ease of checking where teachers have queues/are running behind and being able to juggle multiple appointments across several teachers more easily as they are spread across the whole school.  
 Mrs Jewitt reiterated that these meetings are intended to be a "progress report". Any confidential or follow up discussions can be arranged separately with the teacher.  
 Autumn meetings are to discuss how a child is settling into a new class and Spring meetings will include an opportunity so view children's workbooks in classrooms prior to appointment times.  
 Mrs Jewitt stressed that ongoing communication between home and school is vital and parents/carers and staff should not be waiting for parent/teacher formal meetings to raise concerns or worries at these meetings but, instead, should arrange an additional meeting to address any concerns as they arise. Open dialogue outside parents evening, was encouraged. Any parent who needs to meet with a teacher needs to call the school office and ask for the class teacher to contact them.

**7 Sweets in School**  
**Action** - Due to time constraints, this item is to be discussed at the next meeting

**Overall Action** - Mrs Jewitt wished to remind parents /carers that agenda items for the parent forum need to have context for discussion. This will ensure Forum discussions cover the specific areas/reasons for topics being raised.

Some items for discussion were sent after the agenda had been set; these items will be discussed at the next meeting.

**Date of next meeting - Summer Term, Thursday 11th June 2pm to 3pm**